

California Institute of Technology

BURSAR'S OFFICE

Mail Code 120-87, Pasadena, CA 91125-8700

Tel: (626) 395-2988, Email: bursardocuments@caltech.edu

Exit Information Form

Please complete and return to the Bursar's Office by email or in person.

Name: _____ UID: 000 _____ Last Day On Campus: _____
PLEASE PRINT - Last, First Middle Last Seven Digits Only

Check One: ☐ Undergraduate ☐ Graduate ☐ Post-Doc ☐ Faculty ☐ Staff ☐ Other

Forwarding Address:

In the event you need to reach me, Caltech may phone:

My cell # _____

My home phone # _____

Parents # _____

Forwarding Email Address

Reason for separating from Caltech:

☐ Degree recipient (specify degree)
☐ BS ☐ MS ☐ EE ☐ PhD

☐ Continuing at Caltech for MS

☐ Continuing at Caltech for PhD

☐ Staying at Caltech as Post Doc till _____

☐ Leave of Absence - Expected return _____

Staying on Campus Yes ☐ No ☐

☐ Transfer to other school: _____

School Name _____

☐ Withdrawal - Date _____

☐ Completed Special Status _____

☐ Other _____

Students, please check which loan(s) you received at Caltech

- ☐ Kendall
☐ Kilgore
☐ Federal Direct (Stafford)
☐ Emergency
☐ NGHS
☐ Cleveland

Students, if you received an Exit Letter, please enter the amounts below:

Indebtedness Type	Amount
Bursar Account Balance	\$
Kendall Loan	\$
Kilgore Loan	\$
NGHS Loan	\$
Stafford Subsidized Loan	\$
Stafford Unsubsidized Loan	\$
Stafford Graduate PLUS Loan	\$
Emergency Loan	\$
Cleveland Loan	\$
Total Indebtedness	\$

Notes:

A monthly statement will be mailed to the Forwarding Address listed above.

Refunds:

If you are due a Bursar's account refund, Caltech and J.P. Morgan Chase will contact you by Email listed above.

Balances:

Additional charges or credits may be applied to your Bursar account within a reasonable period after leaving Caltech.

By signing this the student understands a diploma hold is in place until the Bursar's account is paid in full. Loan balance may vary.

Signature: _____

Date: _____

Bursar's Staff Signature: _____

Date: _____